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## **Truck Drivers Instructions**

## **Appointment:**

Appointments are required for all truck traffic to Nassau Marine Terminal.

Log into <a>Opendock.com</a> (locate Fernandina to schedule an appointment.)

Be sure to add your **GLE Booking Number** in the appointment details (PO/Pickup Number)

Gate Hours: 07:00 to 16:00 Monday-Friday. Driver must arrive prior to 15:30 for inbound cargo.

Drivers are not permitted to arrive at the port prior to 07:00, parking is not permitted outside the port and is enforced by local authorities.

Delivery Address: 201 Dade St, Fernandina Beach, FL 32034

## **Rules:**

Proper Personal Protective Equipment required (Hardhat, eye protection, safety-toe boots, reflective wear)

Speed limit must be adhered to 5 MPH.

A valid TWIC is required to enter the facility. TWIC escorts can be provided for \$125/visitor. Each visitor must present a valid government-issued photo ID. The terminal accepts money order or COMcheck (Authorized).

## **Procedure:**

Drivers are required to check in through the interchange gate and stop at the interchange. (follow signage).

Drivers enter the interchange office, provide their BOL and the Great Lakes East Booking #, and receive direction to the unload area.

Driver will untarp and remove lashing from inbound load.

Operator will unload and verify product against the BOL and provide a dock receipt to the Driver. Driver will depart the facility.