

RFP- Website Redesign and ADA Compliance

Addendum #3_12.10.2025

- For ADA compliance, does OHPA expect vendors to remediate **all existing public-facing documents** (agendas, minutes, reports) prior to launch, or only those published after the redesign? **OHPA wants to minimize costs for this project whenever possible, therefore, after redesign, the OHPA website will provide only those documents required by Ch. 189, Florida Statutes and other applicable Florida law. Only those documents that will be public-facing after website redesign will need remediation.**
- Regarding the **CMS requirement**, does OHPA have a preferred platform (e.g., WordPress, Drupal, or a proprietary solution), or should vendors recommend a government-ready CMS that balances usability and compliance? **OHPA is open to vendor recommendation.**
- For **records retention and disclosure**, will OHPA provide existing workflows and metadata standards, or should vendors propose a new records management framework integrated into the CMS? **OHPA is open to vendor recommendation.**
- In terms of **security and data protection**, are there specific state or federal cybersecurity frameworks (e.g., NIST, CIS Controls) OHPA requires vendors to follow, or is adherence to general best practices sufficient? **OHPA is open to vendor recommendations.**
- For **training and knowledge transfer**, does OHPA anticipate in-person sessions in Nassau County, or will virtual training modules be acceptable? **In-person training is preferred but OHPA is open to virtual if necessary.**
- Regarding **Florida Statute §189.069 compliance**, will OHPA provide the statutory content (budgets, audits, board member details, etc.), or should vendors plan to assist in compiling and formatting this information for publication? **OHPA will provide the necessary information and may continue to maintain the current content posted on its website.**
- For **accessibility testing**, does OHPA require vendors to engage third-party certification bodies, or will internal documentation and vendor-executed ADA

Compliance Certificates (Appendix C) suffice? OHPA's main goal is ADA compliance and a streamlined website. If federal law does not require third-party certification that the OHPA website is compliant with the ADA, OHPA does not wish to engage third-party certification of ADA compliance.

- On **project timeline**, does OHPA expect full ADA/WCAG compliance by the April 26, 2027 DOJ deadline, or is there an internal milestone for phased compliance earlier? Full compliance well before April 26, 2027.
- For **cost proposals**, should vendors present a single fixed fee or a modular pricing structure (design, remediation, training, support) to allow OHPA flexibility in budget allocation? Modular pricing structure with as much detail and breakdowns as possible to allow OHPA flexibility within its budget.
- Are **ongoing maintenance and support services** expected to be included in the initial proposal, or will OHPA issue a separate procurement for post-launch support? Yes, please include in your proposal pricing for a module for ongoing maintenance and support. OHPA does not plan to issue a separate procurement for post-launch maintenance and support.