

OCEAN HIGHWAY AND PORT AUTHORITY, NASSAU COUNTY, FLORIDA
RESOLUTION NO. 2019-09

A RESOLUTION OF THE OCEAN HIGHWAY AND PORT AUTHORITY, NASSAU COUNTY, FLORIDA TO AMEND OHPA RESOLUTION 2014-2 TO PROVIDE FOR CHARGING FOR PERSONNEL TIME SPENT RESPONDING TO PUBLIC RECORDS REQUESTS AFTER 20 MINUTES INSTEAD OF 30 MINUTES; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS the Ocean Highway and Port Authority ("OHPA") via Resolution 2014-2 currently charges for time the Administrative Office Manager spends responding to public records requests only after the Manager spends at least 30 minutes responding to the request; and

WHEREAS OHPA finds that when the Administrative Office Manager, who works part-time on an as-needed basis, spends more than 20 minutes responding to a public records request, that such response time constitutes an extensive use of clerical or supervisory assistance within the meaning of Fla. Stat. § 197.07(4)(d);

WHEREAS Florida law justifies charging for as little as 15 minutes of clerical or supervisory assistance, and charging for time after 20 minutes spent responding to a public records request will conserve OHPA's funds and provide a net benefit to OHPA's constituents.

NOW THEREFORE BE IT RESOLVED BY THE COMMISSIONERS OF THE OCEAN HIGHWAY AND PORT AUTHORITY, NASSAU COUNTY, FLORIDA THAT:

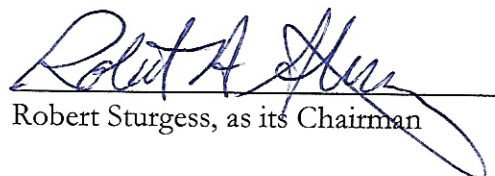
Section 1. Section 11 of Resolution 2014-2 is hereby amended to provide that the Administrative Office Manager shall charge an additional extensive use charge for all time in excess of 20 minutes spent by OHPA personnel, when such additional time is required to comply with records requests.

Section 2. The Administrative Office Manager shall calculate the time charge by including all labor costs actually incurred by OHPA for the responder's time, including but not limited to wages and benefits.

Section 3. This Resolution will become effective upon adoption.

RESOLVED FURTHER THAT the Ocean Highway and Port Authority, Nassau County, Florida hereby adopts the foregoing Resolution, dated this 8th day of May, 2019.

OCEAN HIGHWAY AND PORT AUTHORITY,
NASSAU COUNTY, FLORIDA


Robert Sturgess, as its Chairman

ATTEST:


, as its Secretary