

MIRIAM R. HILL, ESQ. PLLC

1890 S. 14TH STREET SUITE 202 | FERNANDINA BEACH, FLORIDA 32034
321.202.0636 | MIRIAM@MIRIAMRHILL.COM

January 3, 2019

To: Ocean Highway and Port Authority, Nassau County

By: Miriam R. Hill, Esq. PLLC

RE: Monthly Attorney Report

Monthly report by Miriam Hill, Interim Attorney, regarding legal opinions offered, legal issues identified, and other matters for the period 12/1/18 – 1/1/19 is as follows:

- Recommend adopting FDOT Grant Agreement (Lighting Upgrades)
 - o Bid package for electrical to be prepared based on project specifications
- 4th fiscal quarter dockage and warfage fees still outstanding
- Proposed City of Fernandina Beach Comprehensive Plan
- Joint City of Fernandina Beach and OHPA Sunshine training

Billing/Time

Date	Description	Time
12/2/18	Registered agent email to Barb and Ryan Mulligan and DOE (.2); review correspondence regarding agency determination, consult with subject matter expert regarding same (.3).	.5
12/5/18	Research regarding procurement requirements for FDOT Grant.	.8
12/11/18	Research procurement question for opinion; finalize opinion; circulate same.	2.1
12/12/18	Attend commission meeting at Nassau County Commission Chambers.	3.7
12/26/18	Review FDOT grant requirements; prepare resolution.	0.8
12/27/18	Call with Director DiBella and Stanley Herrington regarding lighting conditions at port (non-emergency but critical).	0.4 (n/c)
12/28/18	Further prepare resolution in compliance with FDOT grant agreement (.5); email to Mr. Ragucci and Director DiBella regarding commitment from WTF for local match (.1).	.6

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Ocean, Highway and Port Authority, Nassau County
Attorney Report 12.21.2018 – 1.3.2019

1/1/19	Review and analyze agenda in preparation for 1/9 meeting (.5); email with Director DiBella regarding bid package for lighting, review (.2)	.7
Total		9.2

Total billed time: 9.2 hours

The hourly cost breakdown:

8 hours at \$225	\$1,800
Remaining 1.6 hours at \$275	\$440
Adjustment (.4)	(\$110)
Grand Total:	<u>\$2,130.00</u>

/s/Miriam Hill